

Our Commitment To Privacy

Your privacy is important to us. To better protect your privacy we provide this notice explaining our online information practices and the choices you can make about the way your information is collected and used. To make this notice easy to find, we make it available on our homepage and at every point where personally identifiable information may be requested.

The Information We Collect:

This notice applies to all information collected or submitted on *The Bond Agency.Com* website. On some pages, you can apply for a bond, obtain information about bonds and about obtaining bonds, pay your invoice and submit questions or requests to receive information or materials. The types of personal information collected at these pages are:

- Name
- Address
- Name of Applicants Business
- Business Address
- Email addresses
- Phone numbers
- Social Security Numbers of individual business owners (Note SSN only requested after a "pre-qualification" is completed. SSN can be transmitted by e-mail, phone, fax or telephone to complete the application process. **SSN need not be collected online**).
- Fax Numbers
- Credit/Debit Card Information
- Information about the credit history of a business or business owners
- Information about the Applicant Business

On some pages, you can submit information about other people. For example, if you have a partner or co-owner in your business or if you require a "co-signer" to strengthen your application and you submit that person's name in the application. The types of personal information collected are:

- Name
- Address
- Phone Number
- Social Security Numbers of individual business owners (Note SSN only requested after a "pre-qualification" is completed. SSN can be transmitted by e-mail, phone, fax or telephone to complete the application process. **SSN need not be collected online**).
- Fax Numbers
- Information about the credit history of a business or business owners
- Information about the Applicant Business

The Way We Use Information:

We use the information you provide about yourself, your business partners and your business when applying for a bond only to complete the evaluation and make a determination as to your qualifications (or the qualification of your business) for the bond and to facilitate the issuance, payment and delivery of the bond. We do not share this information with outside parties except to the extent necessary to complete the application, evaluation and issuance. For example, we use addresses and social security numbers to obtain credit reports on individuals (as well as the individual's business) from the Experian Credit bureau. We provide all of the information gathered

online and gathered in our application process, including credit reports, to the Insurance Company (or Insurance Companies) that are evaluating the requested bond. (Click here for a list of the Insurance Companies that we are licensed with and links to their Privacy Policies.) We provide your name, business name, address and phone number to Federal Express to facilitate shipping and delivery of the bond.

We use return email addresses to answer the email we receive. Such addresses are not used for any other purpose and are not shared with outside parties.

We use non-identifying and aggregate information to better design our website and to share with advertisers. For example, we may tell an advertiser that X number of individuals visited a certain area on our website, or that Y number of men and Z number of women filled out our registration form, but we would not disclose anything that could be used to identify those individuals.

Finally, we never use or share the personally identifiable information provided to us online in ways unrelated to the ones described above.

Our Commitment To Data Security

To prevent unauthorized access, maintain data accuracy, and ensure the correct use of information, we have put in place appropriate physical, electronic, and managerial procedures to safeguard and secure the information we collect online.

Our Commitment To Children's Privacy:

Protecting the privacy of the minor children is especially important. Since bonds are insurance policies and legal contracts we do not accept submission from or collect or maintain information at our website on any persons under the age of 18.

How You Can Access Or Correct Your Information

You can access all your personally identifiable information, and the information about your business, that we collect online and through our application process by submitting a request for this information to cfoltz@bondagency.com or by calling 1-800-683-9399 or by writing to The Bond Agency.Com, P.O. Box 39, Dover, DE 19903. Note, however, that we can not provide you with a copy of any credit report obtained from the Experian Credit Bureau. To secure a copy of your credit report from Experian visit www.experian.com or call 1-888-397-3742 or write to Experian, P.O. Box 2002 Allen TX 75013. We use this procedure to better safeguard your information.

You can correct factual errors in your personally identifiable information by sending us a request that credibly shows error.

To protect your privacy and security, we will also take reasonable steps to verify your identity before granting access or making corrections.

How To Contact Us

Should you have other questions or concerns about these privacy policies, please contact us at cfoltz@bondagency.com or by calling 1-800-683-9399 or by writing to The Bond Agency.Com, P.O. Box 39, Dover, DE 19903.

